

2G INTERN

Summary

Department: Education
Reports To: Senior Director of Education and Assistant Director of Education
Duration: June 5 – August 3, 2017, 20 hours per week
Updated: March 13, 2017

The Dallas Holocaust Museum/Center for Education and Tolerance is seeking an intern to assist with our second generation (2G) survivor speaker program. Under the direction of the Senior Director of Education and Assistant Director of Education, this intern will work with 2G speakers to develop their presentations for student groups.

Job Duties:

- Research 2G speakers' families and pull out key points and events for their narratives
- Meet with 2G speakers about their parent's (or parents') stories and work with them to develop a concise presentation for student groups
- Help 2G speakers create PowerPoint presentations to accompany their talks, including organizing slides, adding photos and video clips, and writing content
- Schedule practice presentations for 2G speakers in front of Museum staff
- Other duties in the Education Department as needed
- Attend all Education Department Meetings

Key Requirements:

- Enrolled as an undergraduate or graduate student
- Knowledge of and interest in Holocaust history and human rights
- Familiar with Microsoft PowerPoint
- Willing to support the mission of the Dallas Holocaust Museum
- Able to interact well with Museum staff, conference attendees, and vendors

JOB REQUIREMENTS

Education: Enrolled as an undergraduate or graduate student

Experience: No experience required

Proficiencies:

- Microsoft Office

Applicants, please send cover letter referencing the job title and resume to ablack@dallasholocaustmuseum.org.