

2G INTERN

Summary:

Department: Education
Reports To: Chief Programs, Education, and Exhibits Officer and Assistant Director of Education
Duration: June 1 – August 10, 2018, 35 hours per week
Updated: March 8, 2018

The Dallas Holocaust Museum/Center for Education and Tolerance is seeking an intern to assist with our second generation (2G) survivor speaker program. Under the direction of the Chief Education, Programs, and Exhibits Officer and the Director of Education, this intern will work with 2G speakers to develop their presentations for student groups.

Job Duties:

- Research 2G speakers' families and pull out key points and events for their narratives
- Meet with 2G speakers about their parent's (or parents') stories and work with them to develop a concise presentation for student groups
- Help 2G speakers create PowerPoint presentations to accompany their talks, including organizing slides, adding photos and video clips, and writing content
- Schedule practice presentations for 2G speakers in front of Museum staff
- Other duties in the Education Department as necessary
- Attend all Education Department Meetings

Key Requirements:

- Enrolled as an undergraduate or graduate student
- Knowledge of and interest in Holocaust history and human rights
- Familiar with Microsoft PowerPoint
- Willing to support the mission of the Dallas Holocaust Museum
- Must be available for orientation on June 1, 2018

JOB REQUIREMENTS

Education: Enrolled as an undergraduate or graduate student
Experience: No prior experience required

Proficiencies:

- Microsoft Office

Applicants, please send cover letter referencing the job title and resume to Annie Black, Assistant Director of Programs, ablack@dallasholocaustmuseum.org.